## **One-Time Direct Payment Debit Authorization Form**

This is permission for a single transaction only. As an authorized signor on the Depository Account presented, by completing and signing this form you give { Insert Business Name} permission to charge/debit your account, one-time, for the amount indicated on or after the indicated date. This authorization is to remain in full force and effect until {Insert Business Name} has received written notification from me of its termination. \*\*

## Please complete the information below:

Ias an authorized signor {Insert Business Name} to charge/debit my (Full name)		
account indicated below for \$(Amount)	on or after	(Date). This payment is for
My Account / Invoice Number is (Description of goods/services/on account)		
Billing Address Phone#		
City, State, Zip Email		
Depository Bank	Checking	James Anderson (#12) 53-5122
Routing Number	Savings 🗌	123 Malia Bareat Anytown, MM Stafte Check number (not needed) Py to 21 Color of
Account Number		Colors   P digits between *: symbols. De not include check number: De not include check number. De not include check number.   1:??482?84981: 2?84389? D8888

I acknowledge that a minimum Non-Sufficient Funds (NSF) fee of \$25 may be charged by {insert business name} to me in the event there are insufficient funds available at the time the Direct Payment is submitted. I authorize {Insert Business Name} to charge/debit the account indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services/account/invoice described above, for the amount indicated above only, and is valid for one-time use only. I certify that I am an authorized signor on this Depository Account.

SIGNATURE

DATE

Fax to: {Insert Business Fax} Scan & Email to: {Insert Business Email}

\_\_\_\_\_ hereby Revoke my Authorization for the charge/debit to the account. I \*\*I, \_ understand that my right to place a stop payment exists only as long as I request and deliver this written stop payment notice at least three days prior to the scheduled settlement date.



TodayPayments.com/AuthorizationForms.html – Direct Payment Authorization Form: One-Time Payment



We hope you find the payment authorization form useful. Business Credit Cards and Payment Processing are our specialties ~

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## **Payment Processing**



**Credit Card Processing** 

eCommerce Internet Sales Mail Order Telephone Order Retail Face-to-Face Process Credit Cards at the Point of Sale Mobile & Text Payments



ACH Processing

Same-Day ACH deposit of your funds! Online Reporting with Images Stop Going to the Bank Same-Day Funding Mobile & Text Payments



QuickBooks Enterprise QuickBooks Pro QuickBooks Premier QuickBooks POS QuickBooks Online

QuickBooks Accounting Software

